



SCHOOL COUNCIL MEETING
MINUTES

Meeting:	November 28						
Present	Peter Hansen, Andrew O’Callaghan, Emma Heywood, Stacey West, Neil Christie, Natalie Harrison, Jennifer Wallace, Deb Wilson (guest)						
Apologies	Phil Clinkaberry, Brenton Anderson, Ian Theodore, Kate Hunter						
Meeting Opened	6:44pm- President late						
Previous Minutes	That the minutes from the previous meeting be passed as a true and accurate account. Moved – Natalie; Seconded – Stacey Carried						
Business arising from minutes	Nil						
President’s Report	Acknowledgement and congratulations of Andrew and PFA for Trivia night. Andrew’s hosting duties were celebrated as was the work of PFA.						
Correspondence in	Nil						
Correspondence out	Nil						
Business arising from correspondence	Nil						
Principal’s Report	<p><u>As per report Tabled</u></p> <p>Enrolments- drop in Prep numbers. Need to do some investigating as to why. Similar to other schools within the network. Stacey spoke of utilising marketing to tell story around NAPLAN data. Pete spoke of possibly having a forum for parents who wish to understand further about the data. As a network we have an agreement around not promoting our individual schools. Need to look at this as a Sunbury-Diggers Rest network of principals. Jennifer- spoke of needing to promote strengths of a big school. Question regarding numbers of students in ¾ class. Pete explained the process of SRP funding. Further questions regarding specialists and coaching. Early agenda item for 2018- look at fete & other ways that we can try and generate income.</p> <p>Staffing- Pete outlined DET process for ongoing.</p> <p>AIP 2018- Working using new online tool. 2018 AIP will be informed by some aspects of ‘Progress Status’ from 2017 AIP. Draft possibly ready to be shared at next meeting.</p> <p>Governance- Possibly look at training when new council is formed in 2018. Perhaps look as a network at presidents attending.</p> <p>End of Year Meeting- Wine bar- TBC for Tuesday 12th December.</p>						
Finance Report	<p><u>As per report tabled</u></p> <p>That School Council agree in principal to the following payments in October 2018 - subject to the oversight of Ian Theodore.</p> <p>That School Council approve total payments of \$73912.18 in October 2017 as follows:</p> <table border="1" style="width: 100%;"> <tr> <td>Cheques</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Direct Deposit/Debit/BPay - Creditors</td> <td style="text-align: right;">65075.02</td> </tr> <tr> <td>Purchase Card</td> <td style="text-align: right;">3250.98</td> </tr> </table>	Cheques	0	Direct Deposit/Debit/BPay - Creditors	65075.02	Purchase Card	3250.98
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Education Report	No Meeting Held														
Facilities Report	No Meeting Held Andrew- Annual maintenance on the oval to be conducted.														
Canteen Report	No Meeting Held Acknowledgement of profit margin.														
PFA Report	Nil														
All Reports	That all reports be accepted and presented Moved – Neil ; Seconded – Jennifer Carried														
General Business	Natalie- Working Bee: Some parts of school could do with a tidy up- specifically area near canteen. Outside stencils need repainting- hopscotch, numbers etc. Garden boxes outside portables need to be replanted. Pete spoke of utilising Ian and forward planning for 2018. To be looked at in first meeting of 2018.														

	Stacey- Clarity around roles of School Councillors at two major end of year events (Graduation & Disco). Andrew/Pete suggest perhaps volunteering with sausage sizzle etc.& mingling with parent community.
Meeting Closed	7:58pm
Next Meeting	December 12- TBC by Deb Wilson
Minutes taken by	Emma Heywood

The minutes for this meeting are true and accurate	
Signed:	
Stacey West, President	
Phil Clinkaberry, Principal	