



KILLARA PRIMARY SCHOOL
“Our Best, Every Child, Every Day”
Caring Acceptance Responsibility Excellence Support and teamwork

SCHOOL COUNCIL MEETING
MINUTES

| | | | | | | | | | | | | | | | |
|---|--|---------|---|---------------------------------------|----------|---------------|-------|------------|--------|-------------------|--------|----------------------|-------|-----------------------|--------|
| Meeting: | 12.12.17 | | | | | | | | | | | | | | |
| Present | Peter Hansen, Andrew O’Callaghan, Emma Heywood, Stacey West, Neil Christie, Ian Theodore, Kate Hunter, Jennifer Wallace | | | | | | | | | | | | | | |
| Apologies | Phil Clinkaberry, Brenton Anderson, Natalie Harrison | | | | | | | | | | | | | | |
| Meeting Opened | 6:48pm | | | | | | | | | | | | | | |
| Previous Minutes | That the minutes from the previous meeting be passed as a true and accurate account. Moved – Jennifer; Seconded – Stacey Carried | | | | | | | | | | | | | | |
| Business arising from minutes | Nil | | | | | | | | | | | | | | |
| President’s Report | Thank you for your contributions to School Council in 2017. | | | | | | | | | | | | | | |
| Correspondence in | Nil | | | | | | | | | | | | | | |
| Correspondence out | Nil | | | | | | | | | | | | | | |
| Business arising from correspondence | Nil | | | | | | | | | | | | | | |
| Principal’s Report | <u>As per report Tabled</u> <u>Staffing-</u> A number of staff will be leaving at the end of the year. Students to meet new teacher Monday December 18. Ian requested an assembly to be held on the first day of each term- introduction of new staff. <u>LOTE-</u> Seeking an exemption for 2018 with a view to request parent and staff feedback re future directions with language program. <u>AIP-</u> Sharing of draft AIP goals & actions Motion- That School Council provide tentative approval of draft AIP for 2018. Moved – Neil; Seconded – Ian Carried <u>Maintenance Project</u> Motion- That School Council approve funding shortfall to cover variations in the school maintenance program to the value of \$1502 Moved – Neil; Seconded – Ian Carried <u>2018 Curriculum Day</u> 19 October confirmed as Curriculum Day (Inquiry focus: Lane Clark) | | | | | | | | | | | | | | |
| Finance Report | <u>As per report tabled</u> That School Council approve total payments of \$106024.86 in November 2017 as follows: <table border="1"><tr><td>Cheques</td><td style="text-align: right;">0</td></tr><tr><td>Direct Deposit/Debit/BPay - Creditors</td><td style="text-align: right;">95760.76</td></tr><tr><td>Purchase Card</td><td style="text-align: right;">673.5</td></tr><tr><td>Coles Card</td><td style="text-align: right;">164.74</td></tr><tr><td>Woolworths online</td><td style="text-align: right;">890.54</td></tr><tr><td>Staff Reimbursements</td><td style="text-align: right;">109.7</td></tr><tr><td>GL – inc Bank Charges</td><td style="text-align: right;">247.05</td></tr></table> | Cheques | 0 | Direct Deposit/Debit/BPay - Creditors | 95760.76 | Purchase Card | 673.5 | Coles Card | 164.74 | Woolworths online | 890.54 | Staff Reimbursements | 109.7 | GL – inc Bank Charges | 247.05 |
| Cheques | 0 | | | | | | | | | | | | | | |
| Direct Deposit/Debit/BPay - Creditors | 95760.76 | | | | | | | | | | | | | | |
| Purchase Card | 673.5 | | | | | | | | | | | | | | |
| Coles Card | 164.74 | | | | | | | | | | | | | | |
| Woolworths online | 890.54 | | | | | | | | | | | | | | |
| Staff Reimbursements | 109.7 | | | | | | | | | | | | | | |
| GL – inc Bank Charges | 247.05 | | | | | | | | | | | | | | |

| | | |
|--------------------------|--|------------------|
| | Payroll (Local) | 8178.57 |
| | CSEF Transfers | 0 |
| | Total | 106024.86 |
| | <p>3.4 That the School Council approval the 2018 Interim Budget as prepared. Moved –Ian; Seconded – Neil</p> <p>3.5 That School Council endorses the transfer of \$50000 from the High Yield Investment Account to the Official Account in November 2017. Moved –Ian; Seconded – Neil</p> <p>3.6 That School Council approve the payment of outstanding invoices in November 2017 totalling \$7174.29 to be paid in December (CASES21, 30/11/2017). Moved –Ian; Seconded – Neil</p> <p>3.7 That the council approve the Financial statements for November 2017. Moved –Ian; Seconded – Neil</p> <p>3.8 That the purchases on the school Purchase Card & Coles Card / Woolworths Online for payment listed above are approved. Moved –Ian; Seconded – Neil</p> <p>3.9 That “credit notes” of outstanding invoices (families) be approved as per reports. Moved –Ian; Seconded – Neil</p> <p>All carried</p> | |
| Education Report | No meeting held | |
| Facilities Report | No meeting held | |
| Canteen Report | No meeting held Continuing to run at a profit. | |
| PFA Report | No meeting held Morning tea for 2018 Prep parents held on the last orientation day was successful with many parents attending. | |
| All Reports | That all reports be accepted and presented Moved – Neil ; Seconded – Jennifer Carried | |
| General Business | Nil | |
| Meeting Closed | 7:38pm | |
| Next Meeting | 2018 | |
| Minutes taken by | Emma Heywood | |

| | |
|---|--|
| The minutes for this meeting are true and accurate | |
| Signed: | |
| Stacey West, President | |
| Phil Clinkaberry, Principal | |